INVITATION FOR BIDS

REVISED TENDER DOCUMENT

FOR

RASHTRIYA SWASTHYA BIMA YOJANA

UNDER

MEDICAL & HEALTH **DEPARTMENT**

Tender Reference: F.1 () RHSDP/SPC(RSBY)/2007/ Dt. 19.12.07

Phone : 91-0141-5110730, 91-0141-5110748 E-mail : rhsdn rai@vaboo ::

MEDICAL & HEALTH DEPARTMENT **GOVERNMENT OF RAJASTHAN**

INVITATION FOR BIDS

REVISED TENDER DOCUMENT

FOR

RASHTRIYA SWASTHYA BIMA YOJANA

Tender Reference: F.1 () RHSDP/SPC(RSBY)/2007/ Dt. 19.12.07

DATE OF COMMENCEMENT OF

SALE OF TENDER DOCUMENT : 22.12.2007

LAST DATE FOR SALE OF

TENDER DOCUMENT upto 1700 hrs

LAST DATE AND TIME FOR

: 22.01.2008 RECEIPT OF TENDER upto 1400 hrs

PLACE OF OPENING OF TENDER Office of the Project Director.

RHSDP, RHSDP Block,

Swasthya Bhawan, Tilak Marg

C-Scheme Jaipur.Raj.

INDIA.

: 21.01.2008

ADDRESS FOR COMMUNICATION : Office of the Project Director.

RHSDP, RHSDP Block,

Swasthya Bhawan, Tilak Marg

C-Scheme Jaipur.Raj.

INDIA.

Telephones: 91-0141-

5110730, 5110748

: 91-0141-2228778 E-mail: rhsdp_raj@yahoo.co.in

Government of Rajasthan Rajasthan Health System Development Project 1st Floor, C-Block, Swasthya Bhawan Tilak Marg, C-Scheme, Jaipur- 302005

No. 9126 Dated: 26.12.07

CORRIGENDUM

The N.I.T. for Health Insurance for BPL families under Rastriya Swasthya Bimma Yojna No.: F1()R.H.S.D.P./SPC(RSBY)/2007/ Dated 19.12.2007, be read instead of eight selected districts 27 selected districts of the state viz Ajmer, Tonk, Bharatpur, Dholpur, Karauli, Sawaimadhopur, Sikar, Jhunjhunu, Nagaur, Bikaner, Churur, Hanuamangarh, Jaipur, Jodhpur, Jaisalmer, Jalore, Barmer, Pali, Sirohi, Rajsamand, Dausa, Baran, Kota, Bundi, Alwar, Jhalawar, Bhilwara,

All other terms and conditions shall remain the same.

Project Director RHSDP

Government of Rajasthan

Rajasthan Health Systems Development Project Ist floor, C-Block, Swasthya Bhawan, Tilak Marg, C-Scheme, Jaipur-302005

Date: 19.12.2007

Tel.: 0141-2228778

0141-5110730

No: F1 () /R.H.S.D.P/SPC(**RSBY**)/2007/

Invitations for Bids

The Government of Rajasthan intends to improve access of BPL families to quality medical care for treatment of diseases involving hospitalization and surgery through an identified network of health care providers.

Hence the Govt. of Rajasthan invites competitive offers from Insurance Companies/Department (Licensed and Registered with IRDA) or agencies (enabled by Central legislation to undertake Insurance related activities) dealing with Health Insurance for implementation of Rashtriya Swasthya Bima Yojana for BPL families in Eight selected districts of the State viz, Barmer, Jalor, Jaisalmer, Jhalawar, Baran, Tonk, Bikaner and Rajsamand. According to a recent enumeration, there are 577824 BPL families in these districts.

Insurance company should have full fledged establishment with experience in conceptualizing, designing and implementing large healthcare schemes and should be registered with IRDA or enabled by a Central legislation to undertake insurance related activities & have at least one year experience in catering to health insurance of 50,000 families / person or more under group/individuals health insurance policy in 2005-2006 or 2006-2007 or 2007-2008.

Tender document may be purchased from the above mentioned office during office hours or by post from 22.12.2007 to 21.01.2008 on payment of a non refundable fee of Rs. 1000 in the form of cash or demand draft on any scheduled bank payable in favour of Project Director, RHSDP. Postal charges Rs. 200 will be extra.

A pre-bid meeting will be held on 11.01.08 at 12.30 P.M. at the above mentioned address to clarify the issues.

Detailed guidelines and tender document of the scheme, qualification criteria and other conditions are also available on our website http://rajswasthya.nic.in. For further queries the project office can be contacted during office hours at the address mentioned above.

The Bids must reach at the project office by 5.00 P.M. latest by 22 .01 .2008. No bids would be entertained after the stipulated date and time.

Project Director RHSDP

GOVERNMENT OF RAJASTHAN *** DRAFT TENDER DOCUMENT

RASHTRIYA SWASTHYA BIMA YOJANA

(For below poverty line families)

District Wise Competitive Quotations are invited from Insurance Companies/Department (Licensed and Registered with IRDA) or agencies (enabled by Central legislation to undertake Insurance related activities) dealing with Health Insurance for implementation of Rashtriya Swasthya Bima Yojana for BPL families in 27 selected districts of the State viz, Ajmer, Tonk, Bhartpur, Dholpur, Karoli, Swai Madhopur, Sikar, Jhunjhunu, Nagaur, Bikaner, Churu, Hanumangarh, Jaipur, Jodhpur, Jaisalmer, Jalor, Barmer, Pali, Sirohi, Rajsamand, Dausa, Baran, Kota, Bundi, Alwar, Jhalawar and Bhilwara.

The Scheme would be launched in 8 districts in the first phase wiz Barmer, Jalor, Jaisalmer, Jhalawar, Baran, Tonk, Bikaner and Rajsamand.

Technical and Financial Bid documents can be obtained from below mentioned address OR downloaded from website *www.rajswasthya.nic.in.*. The completed Bid documents should be submitted before 17.00 Hours of 22nd January, 2008, at the following address:

Project Director

Rajasthan Health Systems Development Project

C-Wing, Swasthya Bhawan, Tilak Marg, C-Scheme Jaipur-302005

> Phone: Tel: 0141-5110730 Fax: Fax: 0141-2228778

Email :rhsdp_raj@yahoo.com

All correspondence / communications on the scheme should be made at the above address.

PRINCIPAL SECRETARY / SECRETARY TO GOVERNMENT,

Government of Rajasthan

RASHTRIYA SWASTHYA BIMA YOJANA

A number of studies have revealed that risk owing to low level of health security is endemic for informal sector workers (BPL Families). The vulnerability of the poor informal worker (BPL Families) increases when they have to pay fully for their medical care with no subsidy or support. On the one hand, such a worker (BPL Person) does not have the financial resources to bear the cost of medical treatment, on the other, the health infrastructure leaves a lot to be desired. Large number of people, especially those below poverty line, borrows money or sells assets to pay for the treatment in private hospitals. Thus, Health Insurance could be a way of overcoming financial handicaps, improving access to quality medical care and providing financial protection against high medical expenses. The "Rashtriya Swasthya Bima Yojana" announced by the Central Government attempts to address such issues.

Government of *Rajasthan* has accordingly decided to launch this scheme in 8 districts in phase Ist which are Barmer, Jalor, Jaisalmer, Jhalawar, Baran, Tonk, Bikaner and Rajsamand but quotes are invited for 27 districts of the State viz, Ajmer, Tonk, Bhartpur, Dholpur, Karoli, Swai Madhopur, Sikar, Jhunjhunu, Nagaur, Bikaner, Churu, Hanumangarh, Jaipur, Jodhpur, Jaisalmer, Jalor, Barmer, Pali, Sirohi, Rajsamand, Dausa, Baran, Kota, Bundi, Alwar, Jhalawar and Bhilwara. The Department of Medical & Health and the Department of Labour & Employment have been set up to act as "State level Nodal Agency" and State level subnodal agency for the implementation of the Scheme.

For effective operation of the scheme, partnership is envisaged between the Insurance Company/Department, public and the private sector hospitals and the State agencies. State Government/Nodal Agency will assist the Insurance Company/Department in networking with the Government/Private hospitals, fixing of treatment protocol and costs, treatment authorization, so that the cost of administering the scheme is kept at the lowest, while making full use of the resources available in the Government / Private health systems. Public hospitals, including ESI hospitals and such private hospitals fulfilling minimum qualifications in terms of availability of inpatient medical beds, laboratory, equipments, operation theatres, smart card reader etc. and a track record in the treatment of the diseases can be enlisted for providing treatment to the BPL families under the scheme.

RASHTRIYA SWASTHYA BIMA YOJANA

IN THE STATE OF RAJASTHAN

1. Name:

The name of the scheme shall be "RASHTRIYA SWASTHYA BIMA YOJANA"

2. Objective:

To improve access of BPL families to quality medical care for treatment of diseases involving hospitalization and surgery through an identified network of health care providers.

3. Beneficiaries:

The scheme is intended to benefit Below Poverty Line (BPL) population in 27 selected districts of the State viz, Ajmer, Tonk, Bhartpur, Dholpur, Karoli, Swai Madhopur, Sikar, Jhunjhunu, Nagaur, Bikaner, Churu, Hanumangarh, Jaipur, Jodhpur, Jaisalmer, Jalor, Barmer, Pali, Sirohi, Rajsamand, Dausa, Baran, Kota, Bundi, Alwar, Jhalawar and Bhilwara. According to a recent enumeration, there are 1847710 BPL families in 27 districts of the State. District wise profile of the BPL families is given at Annexure-21.

4. <u>Family:</u> Coverage under the scheme would be provided for BPL workers and their families [up to a unit of five). This would comprise the Household Head, spouse, and up to three unmarried dependent children. Issue of smart card would be the proof of the eligibility of BPL households for the purpose of the scheme.

5. Benefits:

- **a.** The scheme shall provide coverage for meeting expenses of hospitalization and surgical procedures of beneficiary members up to Rs.30, 000 per family per year subject to limits, in any of the network hospitals. The benefit on family will be on floater basis, i.e., the total reimbursement of Rs.30, 000 can be availed of individually or collectively by members of the family per year.
- **b.** Pre-existing conditions/diseases to be covered, subject to minimal exclusions.

- **c.** Coverage of health services relating to surgical nature can also be provided on a daycare basis.
- **d.** Pre & post-hospitalization expenses for one day prior and 5 days after hospitalization, but subject to a maximum share of the total costs of the hospitalization.
- **e.** Transport allowance (actual with limit of Rs. 100 per visit) but subject to an annual ceiling of Rs. 1000 would be part of package.
- **f.** Pre existing disease also covered.
- **g.** There is no age bar to get the benefits.

<u>Indicative list of day care treatment:</u>

Given the advances made in the treatment techniques, many health services, formerly requiring hospitalization, can now be treated on a day care basis. Examples of such services which States should consider negotiating in their coverage package with health insurers include:

- a. Haemo-Dialysis
- **b.** Parenteral Chemotherapy
- **c.** Radiotherapy
- **d.** Eye Surgery
- **e.** Lithotripsy (kidney stone removal)
- **f.** Tonsillectomy
- g. D&C
- **h.** Dental surgery following an accident
- **i.** Surgery of Hydrocele
- **j.** Surgery of Prostrate
- **k.** Few Gastrointestinal Surgery
- **l.** Genital Surgery
- **m.** Surgery of Nose
- **n.** Surgery of Throat
- **o.** Surgery of Ear
- **p.** Surgery of Urinary System
- **q.** Treatment of fractures/dislocation (excluding hair line fracture), Contracture releases and minor reconstructive procedures of limbs which otherwise require hospitalisation
- **r.** Few Laparoscopic therapeutic surgeries
- **s.** Identified surgeries under General Anaesthesia
- **t.** Any disease/procedure mutually agreed upon.

6. Eligible Health Services Providers:

Both public (including ESI) and private health providers which provide hospitalization and/or daycare services would be eligible for inclusion under the insurance scheme, subject to such requirements for

empanelment as agreed between the State Government/Nodal Agency and Insurers.

7. Enrollment of Hospitals:

Hospital and other health facilities with desired infrastructure for inpatient and day care services will need to be empanelled. It is essential to have a proper system of empanelment. The process will be carried out by the Insurer. Insurers can seek assistance of the State Nodal Agency.

i) All Government hospitals (including Community Health Centers) and ESI hospitals can be empanelled provided they possess the facilities of Telephone/Fax, 64KBPS connectivity and machine to read and manage smart card transactions.

The criteria for empanelling private hospitals and health facilities would be as follows:

- **ii)** At least 10 inpatient medical beds for primary inpatient health care. The requirement of minimum number of beds can be reduced based on available infrastructure in rural areas.
- **iii)** Fully equipped and engaged in providing Medical and or Surgical facilities. The facility should have an operational pharmacy and diagnostic services, or should be able to link with the same so as to provide 'cash less' service to the patient. The diagnostic service should include testing of clinical specimens, X-rays and ECG etc.
- **iv)** Those facilities undertaking surgical operations should have a fully equipped Operating Theatre of its own.
- **v)** Fully qualified doctors and nursing staff under its employment round the clock.
- **vi)** Maintaining of necessary records as required and providing necessary records of the insured patient to the Insurer or his representative/Government/Nodal Agency as and when required.
- vii) Registration with Income Tax Department.
- **viii)** Telephone/Fax, 64KBPS connectivity and machine to read and manage smart card transactions.
- ix) The Hospital should agree to the cost of packages for each identified intervention/procedures as approved under the scheme. These package rates will include Bed charges (General Ward), Nursing and Boarding charges, Surgeons, Anesthetists,

Medical Practitioner, Consultants fees, Anesthesia, Blood, Oxygen, O.T. Charges, Cost of Surgical Appliances, Medicines and Drugs, Cost of Prosthetic Devices, implants, X-Ray and Diagnostic Tests, Food to patient etc. Expenses incurred for diagnostic test and medicines up to 1 day before the admission of the patient and cost of diagnostic test and medicine up to 5 days of the discharge from the hospital for the same ailment / surgery and transport expenses will also be the part of package. The package should cover the entire cost of treatment of the patient from date of reporting to his discharge from hospital and 5 days after discharge and any complication while in hospital, making the transaction truly cashless to the patient.

And

The Hospital should be in a position to provide following additional benefits to the BPL beneficiaries related to identified systems:

- **a.** Free OPD consultation.
- **b.** Substantial discounts on diagnostic tests and medical treatment required for beneficiaries.

Agreement with Network Hospital: The Insurance Company shall enter into an agreement with all the hospitals empanelled under the scheme. Empanelled medical institutions are supposed to extend medical aids to the beneficiary under the scheme. A provision will be made in the Agreement of non-compliance/default clause while signing them. Such matter shall be looked into by the State Government/Nodal Agency.

8. Payment of Premium:

State Government/Nodal Agency will on behalf of the BPL beneficiaries make the payment of the premium to the Insurance Company/Department based on the enrolment of the BPL beneficiaries. The Central Government, on receipt of this information, shall release its share of premium.

9. Installment facilities for payment of Premium:

Payment of instalment will as follows:

- **a)** The first instalment will come by way of Rs. 30/- as registration fee by the beneficiary to the insurance company.
- **b)** The second instalment will come from the State Nodal Agency to the insurance company in the nature of 25% of (X-60)-30. (X being the premium amount per beneficiary).
- **c)** The third instalment will be paid by the Central Government through the State Nodal Agency as per the following formulation:

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75% of (X-60)+60 (Subject to a maximum of Rs. 565/- + Rs. 60/-)
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{Any amount beyond the contribution by the Central Government will be borne by the State Government.}

10. Period of Insurance

The insurance coverage under the scheme shall be in forced for a period of one year from the date of commencement of the policy. A BPL beneficiary who is issued smart card will be able to avail facilities from the first of the month after the next month on payment of second instalment of the premium as mentioned in 9(b) above. The third instalment shall be paid to the Insurance Company/Department within one month of the commencement of the policy.

- **11.** <u>Delivery of Services by Intermediaries</u>: The Insurer will enter into service agreement(s) with one or more intermediary institutions for the purposes of ensuring effective outreach to Beneficiaries and to facilitate usage by Beneficiaries of Benefits covered under this Agreement. The Insurer will also compensate such intermediaries for their services at an appropriate rate.
- **12. Penalty clause:** Failure to abide with the terms will attract such penalty as is determined at the time of finalizing the contract for health and smart card related services.

13. Standardization of formats

The Insurance Company shall use the standardized formats for cashless transactions, discharge summary, billing pattern and other reports in consultation with the State Government/Nodal Agency.

14. Criteria For Evaluating Bids / Proposals:

The Technical Proposals will be evaluated by a panel of officials nominated by the Government of *Rajasthan/*Nodal Agency. Once the technical bids have been evaluated, the successful bidders will be informed about the date of opening of financial bids. Financial bids of only those bidders will be opened who are declared successful in the technical Bid Evaluation stage. Financial bids will be opened in presence of the representatives of insurance companies */Departments* that have been declared successful in the technical bid evaluation stage

15. Award of Contract:

State Government/Nodal Agency shall award the contract to the successful bidder/s whose Bid has/ have been determined to be substantially responsive, lowest evaluated bid, provided further that the bidder has been determined by the State Government/Nodal Agency to be qualified to perform the contract satisfactorily.

The Govt. has also the right to divide 27 districts into companies/departments looking to their capacities and their preference for districts based on lowest quoted rates.

16. <u>Government of Rajasthan/Nodal Agency's Right to Accept or Reject any or All Bids:</u>

Government of *Rajasthan/*Nodal Agency reserves the right to accept or reject any Bid or annul the Bidding process and reject all Bids at any time prior to

award of contract *without assigning the reasons thereof, whether* thereby incurring any liability to the affected Bidder or Bidders. Government of *Rajasthan*/Nodal Agency is not bound to accept the lowest or any bid.

Note: Incomplete technical bids and financial bids with extra attachments/remarks is liable to be disqualified.

17. Notification of Award And Signing of Agreement:

The Notification of Award will be issued with the approval of the Tender Accepting Authority. The terms of Agreement will be discussed with the representatives of the successful insurance company/department and the insurer is expected to furnish a duly signing Agreement proposed by State Government/Nodal Agency in duplicate within 7 days of declaration of 'award of contract', failing which the contract may be offered to the next bidder in order of merit.

18. Canvassing:

Bidders are hereby warned that canvassing in any form for influencing the process of notification of award would result in disqualification of the Bidder.

19. Signature in each page of document:

Each paper of Bid Document must be signed by the competent authority of the Bidder. Any document / sheet not signed shall tantamount to rejection of Bid.

20. <u>Submission of Proposals:</u>

The bidder must submit the proposal as per the details mentioned below:

- i. Financial proposal shall indicate premium quotes for each district separately. Bidders may quote for one or more districts as per their capacity and preference.
- ii. Technical proposal should be sealed in a separate envelop clearly marked in **BOLD** <u>"SECTION A TECHNICAL PROPOSAL"</u> and "TECHNICAL PROPOSAL FOR IMPLEMENTING "RASHTRIYA SWASTHYA BIMA YOJANA SCHEME" written on the top of the envelope.
- iii. Financial proposal should be sealed in another envelop clearly marked in **BOLD** <u>"SECTION B FINANCIAL PROPOSAL"</u> and "FINANCIAL PROPOSAL FOR IMPLEMENTING "RASHTRIYA SWASTHYA BIMA YOJANA SCHEME" written on the top of the envelope.
- iv. Both envelops should have the bidders Name and Address clearly written at the Left Bottom Corner of the envelope.
- v. Both envelops should be put in a <u>larger cover /envelop</u>, sealed and clearly marked in BOLD have

"SECTION A – TECHNICAL PROPOSAL" for "RASHTRIYA SWASTHYA BIMA YOJANA Scheme".

"SECTION B - FINANCIAL PROPOSAL" for "RASHTRIYA SWASTHYA BIMA YOJANA Scheme" written on envelop and have the bidders Name and Address clearly written in **BOLD** at the Left Bottom Corner.

- vi. The bids may be cancelled and not evaluated if the bidder fails to:
 - **a.** Clearly mention Technical / Financial Proposal on the respective envelops
 - **b.** To seal the envelope properly with sealing tape
 - **c.** Submit both envelopes i.e. Financial Proposal and Technical Proposal together keeping in large envelope.
 - **d.** Give complete bids in all aspects.
 - e. Submit financial bids in the specified Performa (Annexure 15)

21. Pre Bid Meeting:

A pre bid meeting will be held on 11.01.2008 at 12.30 PM in the Project office to clarify the issues.

22. <u>Deadline for Submission Bids / Proposals:</u>

Complete bid documents should be received at the address mentioned below not later than **17.00 hours on 22January, 2008.** Bids documents received later than the prescribed date and time will not be considered for evaluation

Project Director

Rajasthan Health Systems Development Project

C-Wing, Swasthya Bhawan, Tilak Marg, C-Scheme

Jaipur-302005

Phone: Tel :0141-5110730 Fax: Fax :0141-2228778

Email :rhsdp_raj@yahoo.com

SUBMISSION OF BIDS/PROPOSALS:

The Government of *Rajasthan*/Nodal Agency seeks detailed proposal from insurance companies/*departments* interested in implementing "Rashtriya Swasthya Bima Yojana", in the State. The proposal document should include the following:

SECTION A - TECHNICAL PROPOSAL:

A) **QUALIFYING CRITERIA:**

- i) Insurance company should have full fledged establishment with experience in conceptualizing, designing and implementing large healthcare schemes and should be registered with IRDA or enabled by a Central legislation to undertake insurance related activities. (Annexure-1)
- **ii)** At least one year experience in catering to health insurance of 50,000 families / person or more under group / individuals health insurance policy in 2005-2006 or 2006-2007 or 2007-2008 (Annexure-2)

The qualifying requirements data shall be enclosed with the Technical Bid only. The bidders who do not qualify this criterion, will be disqualified immediately and their bids will not be considered.

B) <u>AMENDMENT OF BIDDING DOCUMENTS:</u>

- **a)** At any time prior to the deadline for submission of bids, the State Government/Nodal Agency may, for any reason modify the Bidding documents, by amendment.
- **b)** The amendment will be notified in writing or by fax or telegram to all prospective bidders who have acquired the Bidding documents and amendments will be binding on them.
- **c)** In order to afford prospective bidders reasonable time to take the amendment into account in preparing their bids, the State Government/Nodal Agency may, at its discretion, extend deadline for the submission of the Bid.

NOTE: Oral statements made by the Bidder at any time regarding quality of service or arrangements of any other matter shall not be considered.

C) Others:

I Geographical area: The scheme is proposed to be launched in phased manure in 27 districts of the State viz, Ajmer, Tonk, Bhartpur, Dholpur, Karoli, Swai Madhopur, Sikar, Jhunjhunu, Nagaur, Bikaner, Churu, Hanumangarh, Jaipur, Jodhpur, Jaisalmer, Jalor, Barmer, Pali, Sirohi, Rajsamand, Dausa, Baran, Kota, Bundi, Alwar, Jhalawar and Bhilwara.

In the first phase 8 districts of Barmer, Jalor, Jaisalmer, Jhalawar, Baran, Tonk, Bikaner and Rajsamand would be taken up

- II. Infrastructure: Details of administrative infrastructure available with the Agency in the State of *Rajasthan*. (Annexure-3)
- **III. Empanelled health facilities:** List of existing empanelled health facilities within the State and outside of the State. **(Annexure-4).**
- **IV. List of provisional common medical and surgical interventions/ procedures.** Provisional list is attached. Insurer to add more interventions/procedures system-wise to make the list exhaustive.

(Annexure-5)

V. <u>Package Rates:</u>

Insurer will negotiate the rates of various medical / surgical interventions / procedures under the scheme with the hospitals in consultation with the Government/State Nodal Agency and those hospitals who agree to accept the package rates shall be empanelled. These package rates will include Bed charges (General Ward), Nursing and boarding charges, Surgeons, Anesthetists, Medical Practitioner, Consultants fees, Anesthesia, Blood, Oxygen, O.T. Charges, Cost of Surgical Appliances, Medicines and Drugs, Cost of Prosthetic Devices, implants, X-Ray and Diagnostic Tests, Food to patient etc. Expenses incurred for diagnostic test and medicines upto 1 day before the admission of the patient and cost of diagnostic test and medicine upto 5 days of the discharge from the hospital for the same ailment / surgery and transport expenses will also be the part of package. The package should cover the entire cost of treatment of the patient from date of reporting to his discharge from hospital and 5 days after discharge and any complication while in hospital, making the transaction truly cashless to the patient.

Insurer is supposed to provide the existing **lowest package rates** of the common procedures fixed with the hospitals by them in the present scenario. (Annexure - 6)

VI. <u>Detailed Prospectus of the Scheme in the Form as Required By</u> IRDA:

Detailed write-up on desired Health Insurance Scheme, benefits available, exclusions, conditions, premium refund clause etc including day care coverage for procedures which can be performed as day care surgery may not require 24 hours hospitalization under the scheme.

(Annexure-7)

VII. Minimum Exclusions:

Common exclusions:

- **1.** Conditions that do not require hospitalization
- **2.** Congenital external diseases
- **3.** Drug and Alcohol Induced illness
- **4.** Sterilization and Fertility related procedures
- **5.** Vaccination
- **6.** War, Nuclear invasion
- **7.** Suicide
- **8.** Naturopathy, Unani, Siddha, Ayurveda

VIII. Cashless Access Service

The Insurer has to ensure that all the Beneficiaries are provided with adequate facilities so that they do not have to pay any deposits at the commencement of the treatment or at the end of treatment to the extent as the Services are covered under the Rashtriya Swasthya Bima Yojana. This service provided by the Insurer along with subject to responsibilities of the Insurer as detailed in this clause VIII is collectively referred to as the "Cashless Access Service." Each hospital/health service provider shall posses a machine which can read the smart card to ascertain the balance available from the insurance amount. The beneficiaries shall be provided treatment free of cost for all such ailments covered under the scheme within the limits/sub-limits and sum insured, i.e., not specifically excluded under the scheme. The hospital, at the time of discharge, shall debit the amount indicated in the package list.

1. Cashless Access in case package is fixed

Once the identity of the beneficiary and or his family member is established by swiping the smart card following procedure shall be followed for providing the health care facility under package rates:

- **a)** It has to be seen that patient is admitted for covered procedure and package for such intervention is available.
- **b)** Beneficiary has balance in his account.
- **c)** Provisional entry shall be made for carrying out such procedure. It has to be ensured that no procedure is carried out unless provisional entry is completed.
- **d)** At the time of discharge final entry shall be made through smart card reader to complete the transaction.

2. Pre-Authorization for Cashless Access in case no package is fixed

Once the identity of the beneficiary and or his family member is established by swiping the smart card following procedure shall be followed for providing the health care facility not listed in packages:

- a) Request for hospitalization shall be forwarded by the provider after obtaining due details from the treating doctor in the prescribed format i.e. "request for authorization letter" (RAL). The RAL needs to be faxed to the 24-hour authorization /cashless department at fax number of the insurer along with contact details of treating physician, as it would ease the process. The medical team of insurer would get in touch with treating physician, if necessary.
- **b)** The RAL should reach the authorization department of insurer within 6 hrs of admission in case of emergency or within 7 days prior to the expected date of admission, in case of planned admission.
- **c)** In failure of the above clause b, the clarification needs to be forwarded with the request for authorization.
- **d)** The RAL form should be dully filled with clearly mentioned Yes or No. There should be no nil, or blanks, which will help in providing the outcome at the earliest.
- e) Insurer guarantees payment only after receipt of RAL and the necessary medical details. Only after Insurer has ascertained and negotiated the package with provider, shall issue the Authorization Letter (AL). This shall be completed within 12 hours of receiving the RAL.
- f) In case the ailment is not covered or given medical data is not sufficient for the medical team of authorization deptt to confirm the eligibility, insurer can deny the authorization.
- **g)** Denial of authorization (DAL)/guarantee of payment is by no means denial of treatment. The provider is requested to deal with such case as per their normal rules and regulations.
- **h)** Authorisation letter [AL] will mention the amount guaranteed as a package rate for such procedure for which package has not been fixed earlier provider must see that these rules are strictly followed.
- i) The guarantee of payment is given only for the necessary treatment cost of the ailment covered and mentioned in the request for Authorisation letter (RAL) for hospitalization as a package only as defined in **article V** above.
- j) In case the sum available is considerably less than the Package, provider should follow their norms of deposit/running bills etc. However provider shall only charge the balance amount against the package from the beneficiary. Insurer upon receipt of the bills and documents would release the guaranteed amount.

k) Insurer will not be liable for payments in case the information provided in the "request for authorization letter" and subsequent documents during the course of authorization, is found incorrect or not disclosed. (Annexure-8)

IX. Project Office

Insurer shall establish a separate Project Office at convenient place for coordination with the Government/Nodal agency at the State Capital. This office shall

- a) Have a 24 hour call center with toll free help line
- **b)** Have a data management desk
- **c)** Provide preauthorization for such procedures which have not been predetermined.
- **d)** Have a claim settlement desk.
- **e)** Office in each selected district to coordinate with health provider/district officials. (Annexure -9)

X. Services Beyond Service Area:

The INSURER shall have interrelated arrangements under the scheme with other Providers in other districts and States to provide the health services to the Beneficiaries in areas outside the limits of the Service Areas in case of migration. The INSURER shall make these arrangements available to the Beneficiaries for the purpose.

XI. Management Information Systems (MIS) Service

The INSURER shall provide management information system reports regarding the enrolment, admission, pre-authorization, claims settlement and such other information regarding the Services as required by the Government/Nodal Agency. The reports will be submitted by the INSURER to the Government/Nodal Agency on a regular basis as agreed between the Parties.

XII. Enrolment Proceedure

The INSURER shall enroll the BPL beneficiaries based on the soft data provided by Government Nodal Agency and issue Smart card as per specification through Smart Card Vender and handover the same to the beneficiaries at village level itself during the enrolment period. Further the enrolment process shall continue at designated centers agreed by the Government /Nodal Agency after the enrolment period is over to provide the smart card for remaining beneficiaries. Insurer in consultation with

Government Nodal Agency shall chalk out the enrolment cycle up to village level in a manner that representative of Insurer, Government Nodal Agency and smart card vender can complete the task in scheduled time. The process of enrolment shall be as under:

- (a) The data relating to BPL families in the selected districts shall be entered into pre-determined software by the concerned State Government/Nodal Agency.
- **(b)** A soft and hard copy of this data shall be provided by the State Government/Nodal Agency to the INSURER selected by the State Government/Nodal Agency.
- **(c)** The INSURER will arrange for preparation of the smart card as per the Guidelines provided in *Annexure-17*.
- (d) The premium quoted is inclusive of the cost of smart card as well. A schedule of programme shall be worked out by the Government/Nodal Agency in consultation with the Insurer for each village in the district.
- **(e)** Advance publicity of the visit of representatives of the State Government and the Insurance Provider shall be done by the State Government/Nodal Agency in respective villages.
- **(f)** List of BPL should be posted prominently in the village by the Insurer.
- **(g)** The representatives shall visit each village in the selected district jointly on the pre-schedule dates for purpose of taking photograph of the head of the family and the thumb impression of the head of the family and the other eligible member of the family, enrolment and issuance of smart card.
- **(h)** At the time of enrolment, the government official shall identify each beneficiary in the presence of the insurance representative.
- (i) At the time of handing over the card, the INSURER shall collect the contribution of Rs.30/- from the beneficiary being the first instalment
- (j) This amount will be adjusted against the amount of premium to be paid to the INSURER by the Nodal Agency.
- **(k)** The Insurer's representative shall also provide a pamphlet along with Smart Card to the beneficiary indicating the list of the networked hospitals, the availability of benefits and the names and details of the contact person/persons. To prevent damage to the smart card, a plastic jacket should be provided to keep the smart card.
- **(I)** The beneficiary shall also be informed about the date on which the card will become operational (month).
- **(m)** The beneficiary or the eligible person of the family shall be entitled for cashless treatment in designated hospitals on presentation of the Smart Card

XIII. Call Center Services

The Insurer shall provide telephone services for the guidance and benefit of the beneficiaries whereby the Insured Persons shall receive guidance about various issues by dialing a State Toll free number. This service provided by the Insurer as detailed in this clause-XIII is collectively referred to as the "Call Centre Service".

1. Call Centre Information

The Insurer shall operate a call centre for the benefit of all Insured Persons. The Call Centre shall function for 24 hours a day, 7 days a week and round the year. As a part of the Call Centre Service the Insurer shall provide the following:

- **a.** Answers to queries related to Coverage and Benefits under the Policy.
- **b.** Information on Insurer's office, procedures and products related to health.
- **c.** General guidance on the Services.
- **d.** For cash-less treatment subject to the availability of medical details required by the medical team of the Insurer.
- **e.** Information on Network Providers and contact numbers.
- **f.** Benefit details under the policy and the balance available with the Beneficiaries.
- **g.** Claim status information.
- **h.** Advising the hospital regarding the deficiencies in the documents for a full claim.
- **i.** Any other relevant information/related service to the Beneficiaries.
- **j.** Any of the required information available at the call centre to the Government/Nodal Agency.
- **k.** Any related service to the Government/Nodal Agency.

2. Language.

The Insurer undertakes to provide services to the Insured Persons in English / Hindi and local languages.

3. Toll Free Number.

The Insurer will operate a state toll free number with a facility of a minimum of 5 lines. The cost of operating of the number shall be borne solely by the Insurer. The toll free numbers will be restricted only to the incoming calls of the clients only. Outward facilities from those numbers will be barred to prevent misuse.

4. Insurer to inform Beneficiaries

The Insurer will intimate the state toll free number to all beneficiaries along with addresses and other telephone numbers of the Insurer's Project Office.

(Annexure -11)

XIV. Draft Agreement:

The insurer is required to enter into an agreement for implementation of the scheme with State Government/Nodal Agency. Insurer may propose a draft

Agreement from their end. This may be considered by the State Government/Nodal Agency. (Annexure - 12)

XV. Activity:

Activity wise flowchart depicting the sequence of the activities and a detailed time schedule for all activities proposed. (Annexure-13)

XVI. Capacity Building:

The Insurer will arrange the workshop for the capacity building of the State Government/Nodal Agency, their representatives and other stake holders in respect of specific field of insurance at each district at the convenience of the insured.

(Annexure-14)

XVII. Mechanism for Publicity: Ways and steps to be suggested

(Annexure- 15)

XVIII. <u>Dispute Resolution</u>

If any dispute arises between the parties hereto during the subsistence of this Agreement or thereafter, in connection with the validity, interpretation, implementation or alleged breach of any provision of this Agreement, the parties shall refer such dispute to the respective Chairmen/CEO's/CMD's of the Insurer for resolution. In the event that the Chairmen/CEO's /CMD's are unable to resolve the dispute within {60} days of it being referred to them, then either Party may refer the dispute for resolution to a sole arbitrator who shall be jointly appointed by both parties, or, in the event that the parties are unable to agree on the person to act as the sole arbitrator within {30} days after any party has claimed for an arbitration in written form, by three arbitrators, one to be appointed by each party with power to the two arbitrators so appointed, to appoint a third arbitrator.

XIX. Business Plan:

Detailed business plan highlighting process proposed to be adopted for, delivering health services may be indicated in the following manner:

- **a)** Mechanism for empanelment of desired private / public health facilities / day care health facilities.
- **b)** Mechanism for standardization of various formats used for cashless transactions, discharged summary, billing pattern, satisfaction letter from the patient etc.
- **c)** Mechanism for Awareness generation.
- **d)** MIS for claims reporting claims settlement claims paid, required by State Government/Nodal Agency on monthly basis and as and when required.

- **e)** Time-line for entire process from beneficiary approaching the network hospital for treatment upto discharge.
- **f)** Procedure for reporting the progress to appropriate authority nominated by the State Nodal Agency at State, Division and District level.
- g) Grievance redressal mechanism procedure at District and State level.

(Annexure-16)

XX. Guidelines for Smart Card and Eligibility Criteria of Smart Card

Vender
(Annexure17)

XXI. Other Information

(Annexure -18)

XXII. Additional benefits:

In case the bidder wants to offer additional benefits under the scheme, the same may be given in detail. (Annexure - 19)

Note: Terms can be amended by the State Government/Nodal Agency before entering into the contract.

Bidder is supposed to give point-wise reply of the Tender document for agreement / disagreement.

SECTION B - FINANCIAL PROPOSAL (To be given in Annexure-20)

Financial costs including administrative expenses, overheads, and service charges etc. (excluding service tax) that the insurance company expects for rendering the services should be a part of the premium. Quotes shall be given separately for each district as per the preference of the company/agency.

PACKAGE "A"

Premium quote for a sum insured of Rs. 30,000 per family on floater basis as per scheme: Pre & post-hospitalization expenses for one day prior and 5 days after hospitalization, but subject to a maximum share of the total costs of the hospitalization. Transport allowance (actual with limit of Rs. 100 per visit) but subject to an annual ceiling of Rs. 1000 would be part of the package. Pre existing disease also covered. There is no age bar to get the benefits.

S.N O.	Name of Districts	No. of BPL Families in the district	PREMIU M PER FAMILY	TOTAL PREMIUM WITHOUT S.T.	TOTAL PREMIUM WITH S.T.
1.	Ajmer	59539	Rs.	Rs.	Rs.
2.	Tonk*	49134			
3.	Bhartpur	66807			
4.	1	35225			
5.	Karoli	60928			
6.	Swai Madhopur	55477			
7.	Sikar	43581			
8.	Jhunjhunu	26959			
9.	Nagaur	74435			
10	Bikaner*	109465			
11	Churu	96646			
12	Hanumangarh	65019			
13	Jaipur	102351			
14	Jodhpur	98958			
15	Jaisalmer*	30457			

16	Jalor*	87319	
17	Barmer*	122079	
18	Pali	76808	
19	Sirohi	31538	
20	Rajsamand*	63602	
21	Dausa	59181	
22	Baran*	54786	
23	Kota	80339	
24	Bundi	48125	
25	Alwar	83603	
26	Jhalawar *	60982	
27	Bhilwara	104367	

^{*} districts included in the first phase.

Premium quote for a sum insured of Rs. 30,000 per family(up to unit of 5) on floater basis:

PACKAGE "B"

Premium quote for a sum insured of Rs. 30,000 per family on floater basis: critical illness cover upto maximum of Rs. 1,35,000 per family on floater basis and transportation cost of Rs. 100 per hospitalization upto a maximum of Rs. 1000 per family per annum. Pre & post-hospitalization expenses for one day prior and 5 days after hospitalization, but subject to a maximum share of the total costs of the hospitalization. Pre existing disease also covered. There is no age bar to get the benefits.

S.NO.	Name of Districts	No. of BPL Families in the district	PREMIUM PER FAMILY	TOTAL PREMIUM WITHOUT S.T.	TOTAL PREMIUM WITH S.T.
1.	Ajmer	59539	Rs.	Rs.	Rs.
2.	Tonk*	49134			
3.	Bhartpur	66807			
4.	Dholpur	35225			
5.	Karoli	60928			
6.	Swai Madhopur	55477			
7.	Sikar	43581			
8.	Jhunjhunu	26959			

9.	Nagaur	74435		
10.	Bikaner*	109465		
11.	Churu	96646		
12.	Hanumangarh	65019		
13.	Jaipur	102351		
14.	1	98958		
15.		30457		
16.	Jalor*	87319		
17.	Barmer*	122079		
18.	Pali	76808		
19.	Sirohi	31538		
20.	Rajsamand*	63602		
21.	Dausa	59181		
22.	Baran*	54786		
23.	Kota	80339		
24.	Bundi	48125		
25.	Alwar	83603		
26.		60982		
	Bhilwara	104367		

^{*} districts included in first phase.

Premium quote for a sum insured of Rs. 30,000 per family(up to unit of 5) on floater basis:

Note: No other document or attachment shall be permissible along with Annexure-20. Any deviation will attract disqualification.

TERMS CAN BE AMENDED BY THE NODAL AGENCY BEFORE ENTERING INTO THE CONTRACT

SECTION A - DETAILS OF TECHNICAL PROPOSAL:

Name of the Insurance Company:

	Section of Technical Bid	Comments / Observation of Insurer	To be provided by
A	(I)Qualifying criteria:	IRDA license Annexure -1	Insurer
	(II) Experience:	Annexure-2	Insurer
В	Amendment of bidding documents:		Govt.
C	Others		
I	Geographical Area	i ii iii	Govt.
II	Infrastructure:	Annexure-3	Insurer
III	Empanelled health facilities:	Annexure- 4	Insurer
IV	List of provisional common medical and surgical interventions / procedures.	Annexure -5	Govt./ Insurer
V	Existing Package rates:	Annexure- 6	Insurer
VI	Detailed prospectus of the scheme in the form as required by IRDA.	Annexure- 7	Insurer
VII	Minimum exclusions		Insurer
XVIII	Cashless services	Annexure-8	
XIX	Project Office	Annexure-9	
X	Services beyond service area		
XI	Management Information System	Annexure-10	
XII	Enrolment Procedure		
XIII	Call centre Service	Annexure-11	
XIV	Draft MOU:	Annexure-12	Insurer
XV	Activity	Annexure-13	Insurer
XVI	Capacity Building	Annexure-14	Insurer

XVII	Mechanism for Publicity:	Annexure-15	Insurer
XVIII	Dispute Resolution Clouse		
XIX	Business plan:	Annexure-16	Insurer
XX	Guidelines for Smart Card and Eligibility Criteria of Vender	Annexure-17	Govt.
XXI	Other Information	Annexure-18	Insurer
XXII	Additional benefits:	Annexure-19	Insurer

NOTE:

Bidder is supposed to give point-wise reply of the tender document for agreement / disagreement and attach the necessary annexure as mentioned above.

DECLARATION BY THE BIDDER

I,	De	signated as	s			
At	of				Insura	ance
Company/ <i>Department</i> hereby	declare	that I have	eread	the con	tents of	the
tender document and here b	y submit	t the bid i	n the o	desired	format	with
respective annexure duly signo	ed by me.					

SIGNATURE

Name

Designation

Date:

Annexure - 2

Experience of the Bidder

	Experience of the Bidder							
Sr.	Name of the			Premium	(in Rs.)		Cla	aims
No.	Central/ State/Trust sponsored Health Insurance Scheme	State / area where implemented	Number of Beneficiaries	per Beneficiary	Total Premium	Number of years the scheme has been in operation(YEAR WISE)	Received (no.)	Settled/Under Process (Rs)
	1	2	3	4	5	6	7	8

SIGNATURE

Organizational Setup:

- 3.1 Organogram of organization at national level:
- 3.2 Organogram of organization at State level specific to (Districts selected under Rashtriya Swasthya Bima Yojana)

Location of Offices in the State	Number of Staff in each office	Name & Designation of Office In-charge	Address, E-mail and Contact Number of Each Office
1	2	3	4

SIGNATURE

: { PAGE }/{ NUMPAGES } :

Annexure – 4

List of Empanelled Health facilities in State Rajasthan and in other States

District	City	Name of Health Facility	Address	Name of In- charge	Services Offered (Specialty)	Remark s
1	2	3	4	5	6	7

(List should be District-wise alphabetically)

SIGNATURE

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PROVISIONAL/SUGGESTED RATE FOR MEDICAL AND SURGICAL INTERVENTIONS / PROCEDURES IN GENRAL WARD MAY HAVE PACKAGE RATES

These package rates will include bed charges (General ward), Nursing and boarding charges, Surgeons, Anesthetists, Medical Practitioner, Consultants fees, Anesthesia, Blood, Oxygen, O.T. Charges, Cost of Surgical Appliances, Medicines and Drugs, Cost of Prosthetic Devices, implants, X-Ray and Diagnostic Tests, Food to patient etc. Expenses incurred for diagnostic test and medicines upto 1 day before the admission of the patient and cost of diagnostic test and medicine upto 5 days of the discharge from the hospital for the same ailment / surgery including Transport Expenses will also be the part of package. The package should cover the entire cost of treatment of the patient from date of reporting (1 day Pre hospitalisation) to his discharge from hospital and 5 days after discharge, Transport Expenses and any complication while in hospital, making the transaction truly cashless to the patient.

Medical (Non surgical) hospitalisation procedures means Bacterial meningitis, Bronchitis- Bacterial/Viral, Chicken pox, Dengue fever, Diphtheria, Dysentery, Epilepsy, Filariasis, Food poisoning, Hepatitis, Malaria, Measles, Meningitis, Plague, Pneumonia, Septicemia, Tuberculosis (Extra pulmonary, pulmonary etc), Tetanus, Typhoid, Viral fever, Urinary tract infection, Lower respiratory tract infection and other such procedures requiring hospitalisation etc.

(i). NON SURGICAL(Medical) TREATMENT IN GENERAL WARD

These package rates will include bed charges (General ward), Nursing and boarding charges, Surgeons, Anesthetists, Medical Practitioner, Consultants fees, Anesthesia, Blood, Oxygen, O.T. Charges, Medicines and Drugs, X-Ray and Diagnostic Tests, Food to patient etc. Expenses incurred for diagnostic test and medicines upto 1 day before the admission of the patient and cost of diagnostic test and medicine upto 5 days of the discharge from the hospital for the same ailment / surgery including Transport Expenses will also be the part of package. The package should cover the entire cost of treatment of the patient from date of reporting (1 day Pre hospitalisation) to his discharge from hospital and 5 days after discharge, Transport Expenses and any complication while in hospital, making the transaction truly cashless to the patient.

(ii) IF ADMITTED IN ICU:

This includes bed charges (general ward), Nursing and boarding charges, Surgeons, Anesthetists, Medical Practitioner, Consultants fees, Anesthesia, Blood, Oxygen, O.T. Charges, Medicines and Drugs, X-Ray and Diagnostic Tests, food to patient etc. during stay in I.C.U.

(iii) SURGICAL PROCEDURES IN GENERAL WARD (NOT SPECIFIED IN PACKAGE):

This includes_bed charges (General ward), Nursing and boarding charges, Surgeons, Anesthetists, Medical Practitioner, Consultants fees, Anesthesia, Blood, Oxygen, O.T. Charges, Cost of Surgical Appliances, Medicines and Drugs, Cost of Prosthetic Devices, implants, X-Ray and Diagnostic Tests, Food to patient etc. Expenses incurred for diagnostic test and medicines upto 1 day before the admission of the patient and cost of diagnostic test and medicine upto 5 days of the discharge from the hospital for the same ailment / surgery including Transport Expenses will also be the part of package. The package should cover the entire cost of treatment of the patient from date of reporting (1 day Pre hospitalisation) to his discharge from hospital and 5 days after discharge, Transport Expenses and any complication while in hospital, making the transaction truly cashless to the patient.

		IPD & DAY CARE PROCEDURES		
			COST	DAYS
		DENTAL		
1	1	Fistulectomy		
2	2	Fixation of fracture of jaw		
3	3	Sequestrectomy		
4	4	Tumour excision		
		EAR		
5	1	Aural polypectomy		
6		Decompression sac		
7	3	Fenestration		
8	4	Labyrinthectomy		
9	5	Mastoidectomy cortcol module radical		
10	6	Mastoidectomy with tympanoplasty		
11	7	Mastoidectomy		
12	8	J J B I J		
13	9	Myringoplasty		
14	10	Myringoplasty with ossiculoplasty		
15		Myringotomy - Bilateral		
16	12	./ 8 ./		
17	13			
18	14	Myrinogotomy with grommet - Both ear		
19	15	1		
20		Partial amputation pinna		
21	17	Preauricular sinus		
22		Stapedectomy		
23	19	Vidian neurectomy - Micro		

24	20	Tympanoplasty	
		NOSE	
25	1	Ant. Ethmoidal artery ligation	
26	2	Antrostomy - Bilateral	
27	3	Antrostomy - Unilateral	
28	4	Caldwell - luc - Bilateral	
29	5	Caldwell - luc- Unilateral	
30	6	Cryosurgery	
31	7	Rhinorrhoea - repair	
32	8	Endoscopic Dacryocystorhinostomy (DCR)	
33	9	Endoscopic septoplasty	
34	10	Ethmoidectomy - External	
35		Fracture reduction nose with septal correction	
36	12	Fracture setting maxilla	
37	13	Fracture setting nasal bone	
38	14	Functional endoscopic sinus (FESS)	
39		Intra nasal ethmoidectomy	
40	16	Rhinotomy - Lateral	
41	17	Nasal polypectomy - Bilateral	
42		Nasal polypectomy - Unilateral	
43		Turbinectomy Partial - Bilateral	
44		Turbinectomy Partial - Unilateral	
45		Radical fronto ethmo sphenodectomy	
46		Rhinoplasty	
47		Septoplasty	
48		Sinus antroscopy	
49		Submucos resection	
50	26	Trans antral ethmoidectomy	
51	27	Youngs operation	
		THROAT	
52	1	Adeno tonsillectomy	
53	2	Adenoidectomy	
54	3	Arytenoidectomy	
55	4	Choanal atresia	
56	5	Retro pharyngeal abscess - Drainage	
57	6	Pharyngeal diverticulum's - Excision	
58	7	Laryngectomy	
59	8	Maxilla - Excision	
60	9	Oro antral fistula	
61		Parapharyngeal - Explorationy	
62	11	Parapharyngeal -Tumour excision	
63			
64		Pharyngo plasty	
65	14	Release of tongue tie	
66	15	Retropharyngeal abscess drainage	
67	16	Styloidectomy - Both side	
68	17		
69	18		
55	10	- apointed paromacolomy	+

70	10	Thyroglossal cyst - Excision	
71	20	Thyroglossal fistula - Excision	
72	21	Tonsillectomy - Bilateral	
73	22		
74		Total parotidectomy	
75	$\frac{23}{24}$		
73	24	Cvdiophanyngo piasty	
		GENERAL	
		GENERAL	
76	1	Abdomino perineal resection	
77	2	Addventious Burse - Excission	
78	3		
79	4	Appendicectomy	
80	5		
81	6	Arteriovenous (AV) Malformation of Soft Tissue	
01	U	Tumour - Excision	
82	7	Axcillary Lymphnode - Excission	
83			
84	9	J	
85		Bleeding ulcer - Gastrectomy & vagotomy	
86	11	Bleeding ulcer - Partial gastrectomy	
87	12	Block dissection cervical nodes	
88		Branchial fistula	
89	14	Breast - Excission	
90	15		
91	16	•	
92	17		
93	18		
94	19		
95		Bypass - Inoprablaca of pancreas	
96	21	Caecopexy	
97	22		
98	23	Cavernostomy	
99	$\frac{23}{24}$	Cervial Lymphnods - Excission	
100	25	Cholecysostomy	
101	26	Cholecystectomy & exploration	
102	27	Colocystoplasty	
102	28	Colostomy	
103	29	Commando operation	
105	30	Corn - Large - Excission	
106	31	Cyst over Scrotum - Excission	
107	32	Cystic Mass - Excission	
108	33	Dermoid Cyst - Small - Excission	
109	34	Dermoid Cyst - Large - Excission	
110	35	Distal Pancreatectomy with Pancreatico	
110	33	Jejunostomy	
111	36	Diverticulectomy	
112	37	Dorsal Slit and Reduction of Paraphimosis	
113	38	•	
114	39	Drainage of large abscess	
115	40	Drainage of peripherally gastric abscess	
110	10	2 aminge of peripherany gustife absects	1

116	41	Drainage of pages abases	
117	41	Drainage of psoas abscess	
	42	Drainage of subdiaphramatic abscess	
118	43	Drainage pericardial effusion	
119	44	Duodenal diverticulum	
120	45	Duodenal jejunostomy	
121	46	Duodenectomy	
122	47	Dupcrytren's	
123	48	Duplication of intestine	
124	49	Eipidymal Cyst	
125	50	Epidedectomy	
126	51	Epididymal Swelling -Excission	
127	52	Epidymal Cyst	
128	53	Evacuation of Scrotal Hematoma	
129	54		
130	55	Excision bronchial sinus	
131	56	Excision of liver abscess	
132	57	Excision filarial scrotum	
133	58	Excision mammary fistula	
134	59	Excision meckel's diverticulum	
135	60	Excision pilonidal sinus	
136	61	Excision small intestinal fistulla	
137	62	Excision submandibular gland	
138	63	Excission of Small Growth from Tongue	
139	64	Excission of Large Growth from Tongue	
140	65	Excission of Swelling in Right Cervial Region	
141	66	Excission of Small Swelling in Hand	
142	67	Excission of Large Swelling in Hand	
143	68	Excission under Neurofibroma	
144	69	Exicission of siniuds and curetage	
145	70	Facial decompression	
146	71	Fibro Lipoma of Right Sided Spermatic with	
		Lord Excission	
147	72	Fibroadenoma - Bilateral	
148	73	Fibrodenoma - Unilateral	
149	74	Fibroma - Excission	
150	75	Fissurectomy	
151	76	Fissurectomy with Eversion of Sac - Bilateral	
152	77	Fissurectomy and Haemorrhoidectomy	
153	78	Fissurectomy with Sphineterotomy	
154	79	Fistula Repair	
155	80	Fistulectomy	
156	81	Foreign Body Removal in Deep Region	
157	82	Fulguration	
158	83	Fundoplication	
159	84	G J Vagotomy	
160	85	Vagotomy	
161	86	Ganglion - large - Excission	
162	87	Ganglion (Dorsum of Both Wrist) - Excission	
163	88	Ganglion - Small - Excission	
164	89	Gastro jejunal ulcer	
165	90	Gastro jejuno colic fistula	
100	00	Jacob Jojanio cono notara	1 1

100	0.1	Costroioismostores	
166 167	91 92	Gastrojejunostomy	
-		Gastrotomy	
168	93	Graham's operation Granuloma - Excission	
169	94		
170	95	Growth - Excission	
171	96	Haemangioma - Excission	
172	97	Haemorrage of small intestine	
173	98	Hemi glossectomy	
174	99	Hemi mandibulectomy	
175	100	Hemicolectomy	
176	101	Hemithyroplasty	
177	102	Hepatic resection (lobectomy)	
178	103	Hernia Epigastric	
179	104	Hernia Incisional	
180	105	Hernia repair & release of obstruction	
181	106	Hernia - Umbilical	
182	107	Hernia - Ventral - lipectomy/incisional	
183	108	Hernia - Femoral	
184	109	Hernioplasty	
185	110	Herniorraphy and Hydrocelectomy Sac	
400	444	Excission	
186	111	Hernia - Hiatus	
187		Hydatid cyst of liver	
188	113	Hydrocele Sac of Both Sides - Excission	
189	114	Hydrocelectomy - Excission	
190	115	Hydrocelectomy+Hernioplasty - Excission	
191	116	Hydrocele - Excission - Unilateral	
192	117	Hydrocele - Excission - Bilateral	
193	118	Ilieo signoidostomy	
194	119	Infected Bunion Foot - Excission	
195	120	Inguinal node (bulk dissection) axial	
196	121	Instestinal perforation	
197	122	Intestinal Obstruction	
198	123	Intussusception	
199	124	Jejunostomy	
200	125	Closure of Perforation	
201	126	Cysto reductive surgery	
202	127	Gastric Perforation	
203	128	Intestinal Perforation (Resection Anastomosis)	
204	129	Appendicular Perforation	
205	130	Burst Abdomen Obstruction	
206	131	Closure of Hollow Viscus Perforation	
207	132	Laryngectomy & pharyngeal diverticulum	
208	133	Pharyngeal diverticulum	
209	134	Laryngectomy with block dissection	
210	135	Laryngo fissure	
211	136	Laryngopharangectomy	
212	137	Ileostomy	
213	138	Lipoma	
214	139	Loop colostomy sigmoid	
215	140	Lords procedure (haemorrhoids)	

216	141	Lumpectomy - Excission	
217	142	Mastectomy - Excission	
218	143	Mesecteric cyst - Excision	
219	144	Mesenteric caval anastomosis	
220	145		
221		Microlaryngoscopic surgery	
	146	Oeshophagoscopy for foreign body removal	
222	147	Ossanhagus partal hymertansian	
223	148	Oesophagus portal hypertension	
224	149	Pelvic abscess - Open drainage	
225	150	Orchidectomy	
226	151	Orchidectomy + Herniorraphy	
227	152	Orchidopexy	
228	153	Orchidopexy with Circumssion	
229	154	Orchidopexy With Eversion of Sac	
230	155	Orchidopexy with Herniotomy	
231	156	Orchititis	
232	157	Pancreatrico deodeneotomy	
233	158	Papilloma Rectum - Excission	
234	159	Parapharyngeal Tumor - Excission	
235	160	Physiitomatos Growth in the Scalp - Excission	
236	161	Porto caval anastomosis	
237	162	Pyeoloroplasty	
238	163	Radical mastectomy	
239	164	Radical Neck Dissection - Excission	
240	165	Hernia - Spigelion	
241	166	Rectal dilation	
242	167	Prolapse of Rectal Mass - Excission	
243	168	Rectal polyp	
244	169	Rectopexy	
245	170	Repair of common bile duct	
246	171	Resection anastomosis (Large Intestine)	
247	172	Resection anastomosis (Small Intestine)	
248	173	Retroperitoneal Tumor - Excission	
249	174	Sabecaous Cyst Infected - Excission	
250	175	Salivary Gland - Excission	
251	176	Sebaceous Cyst - Excission	
252	177	Segmental resection of breast	
253	178	Scrotal Swelling (Multiple) - Excission	
254	179	Sigmoid diverticulum	
255	180	Simple closure - Peptic perforation	
256	181	Sinus - Excission	
257	182	Soft Tissue Tumor - Excission	
258	183	Spindle Cell Tumor - Excission	
259	184	Splenectomy	
260	185	Submandibular Lymphs - Excission	
261	186	Submandibular Mass Excission +	
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262	187	Submandibular salivary gland -Removal	
263	188	Superficial parodectomy	
264	189	Sweeling in Rt and Lt Foot - Excission	
265	190	Sweling Over Scapullar Region	

266	191	Tarminal calactomy	
267	191	Terminal colostomy Thyroplasty	
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268	193	Coloectomy - Total Cystectomy - Total	
269	194		
270	195	Glossectomy - Total	
271	196	Pharyngectomy & reconstruction - Total	
272	197	Tracheal stenosis (End to end anastamosis)	
273	198	Tracheoplasty	
274	199	Tranverse colostomy	
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276	201	Vagotomy & drainage	
277	202	Vagotomy & pyloroplasty	
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284	3	Bartholin cyst removal	
285	4	Cervical ppolypctomy	
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302	21	Perineal tear repair	
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309	28	Vulvectomy	
310	29	Vulvectomy - Radical	
311	30	Vulval tumors removal	
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312	1	Ablation of endometriotic spot		
313	2	Adenolysis		
314	3	Appendictomy		
315	4	Cholecystectmy		
316	5			
317	$\frac{5}{6}$	Cholecystectomy and Drainage of Lever abscess Cholecystectomy with Excission of TO Mass		
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320	9	Fimbriolysis		
321	10	Hemicolectomy		
322	11	Hysterectomy with bilateral salpingo		
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323	12	Incisional hernia - Repair		
324	13	Inguinal hernia - Bilateral		
325	14	Inguinal hernia - Unilateral		
326	15	Intestinal resection		
327	16	Myomectomy		
328	17	Oophrectomy		
329	18	Ovarian cystectomy		
330	19	Perotionities		
331	20	Salpingo ophrectomy		
332	21	Salpingostomy		
333	22	Uterine septum		
334	23	Varicocele - Bilateral		
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336	25	Repair of ureterocele - Endoscopy		
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337	1	Ablation of endometrium		
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339	3	Polypectomy		
340	4	Uterine synechia - Cutting		
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341	1	Anneurysm		
342	2	Anterior encephalocele		
343	3	Burr hole		
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345	5	Carpal tunnel release		
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348	8	Cranio ventrical		
349	9	Cranioplasty		
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353	13	Haematoma (Child irritable subdural)		
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357	17	Local neurectomy			
358	18	mbar disc			
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495	64	Exostosis - Ulna - Excission		

496	65	Exostosis - Tibia- Excission		_	
496	66	Exostosis - Tibia - Excission Exostosis - Fibula - Excission			
-					
498	67	ostosis - Patella - Excission			
499	68	Exploration and Ulnar Repair			
500	69	External fixation - Long bone			
501	70	External fixation - Small bone			
502	71	External fixation - Pelvis			
503	72	Fasciotomy			
504	73	Fixater with joint arthrolysis			
505	74	Fracture - Acetabulam			
506	75	Fracture - Femoral neck - MUA & Internal			
507	70	Fixation			
507	76	Fracture - Femoral Neck open reduction &			
500	77	Nailing Fracture - Fibula Internal Fixation			
508	77				
509	78				
510	79	Fracture - Humerous Internal Fixation			
511	80	Fracture - Olecranon of ulna			
512	81	Fracture - Radius Internal Fixation			
513	82	Fracture - TIBIA Internal Fixation			
514	83	Fracture - Fibula Internal Fixation			
515	84	Fracture - Ulna Internal Fixation			
516	85	Fractured Fragment Excission			
517	86	Girdle stone arthroplasty			
518	87	Harrington instrumentation			
519	88	Head radius - Excision			
520	89	High tibial osteotomy			
521	90	Hip region surgery			
522	91	Hip Spica			
523	92	Internal fixation lateral epicondyle			
524	93				
525	94	Joint reconstruction			
526		Laminectomy			
527	96	Leg lengthening			
528	97	Llizarov fixation			
529	98	Multiple tendon repair			
530	99	Nerve repair surgery		_	
531	100	Nerve transplant/release			
532	101	Neurolysis			
533	102	Open reduction internal fixation (2 small bone)		_	
534	103	Open reduction internal fixation (large bone)		_	
535	104	Open reduction of CDH		_	
536	105	Open reduction of small joint		_	
537	106	Open reduction with phemister grafting			
538	107	Osteotomy -small bone			
539	108	Osteotomy -long bone			
540	109	Patellectomy		_	
541	110	Pelvic fracture fixation			
542	111	Pelvic osteotomy			
543	112	Percutaneous fixation of fracture			
544	113	Prepatellar Bursa and repair of MCL of Knee			

545	111	Reconstruction of ACL/PCL		
546	114 115	Retrocalcaneal Bursa - Excission		
547	116		questrectomy of long bones	
548	117	Shoulder jecket		
549	118	Sinus Over Sacrum Excission		
550	119	Skin grafting		
551	120	Spinal fusion		
552	121	Synovectomy		
553	122	Synovial cyst - Excission		
554	123	Tendo achyllis tenotomy		
555	124	Tendon grafting		
556	125	Tendon nerve surgery of foot		
557	126	Tendon release		
558	127	Tenolysis		
559	128	Tenotomy		
560	129	Tension band wiring patella		
561	130	Trigger thumb		
562	131	Wound Debridiment		
		<u>PAEDIATRIC</u>		
563	1	Abdomino perioneal (exomphalos)		
564	2	Anal dilatation		
565	3	Anal transposition for ectopic anus		
566	4	Chordee correction		
567	5	Closure colostomy		
568	6	Coloctomy		
569	7	Colon transplant		
570	8	Cystolithotomy		
571	9	Esophageal atresia (fistula)		
572	10	Gastrostomy		
573	11	Hernia - Diaphragmatic		
574	12	Hernia - Epigastric		
575	13	Hernia - Umbilical		
576	14	Hernia-inguinal - Bilateral		
577	15	Hernia-inguinal -Unilateral		
578	16	Mackel's diverticulectomy		
579	17	Meniscectomy		
580	18	Nephrolithotomy		
581	19			
582	20	Orchidopexy - Unilateral)		
583	21	Pyelolithotomy		
584	22	Pyeloplasty		
585	23	5 1 5		
586	24	Rectal polyp		
587	25	Resection & anastamosis of intestine		
588	26	Supra pubic drainage - Open		
589	27	Torsion testis		
590	28	Tracheo esophageal fistula		
591	29	Ureterotomy		
592	30	Urethroplasty		
336	50	οτοιποριασιγ		ļ

593	31	Vesicostomy	
		ENDOCRINE	
594	1	Adenoma Parathyroid - Excision	
595	2	Adrenal Gland Tumour - Excision	
596	3	Axcillary Lymphenops - Excision	
597	4	Parotid Tumour - Excision	
598	5	Post Fossa	
599	6	Sphineterotomy	
600	7	Thyroid adenoma resection enucleation	
601	8	Thyroidectomy - Hemi	
602	9	Thyroidectomy - Partial	
603	10	Thyroidectomy - Total	
604	11	Total thyroidectomy & block dissection	
605	12	Totol Thyroidectomy + Reconstruction	
606	13	Trendal Burge Ligation and Stripping	
		UROLOGY	
607	1	Bladder calculi-removal	
608	2	Bladder tumour (fulgration)	
609	3	Correction of extrophy of bladder	
610	4	Cystilithotomy	
611	5	Cysto gastrostomy	
612	6	Cysto jejunostomy	
613	7	Dormia extraction of calculus	
614	8	Drainage of perinepheric abscess	
615	9	Drainage of psoas abscess	
616	10	Excision of urethral carbuncle	
617	11	Exploration of epididymus (unsuccesful vasco	
01,		vasectomy)	
618	12	Hydrocele - Bilateral	
619	13	· ·	
620	14	Internal urethrotomy	
621	15	Litholapexy	
622	16	Lithotripsy	
623	17	Meatoplasty	
624	18	Meatotomy	
625	19	Neoblastoma	
626	20	Nephrectomy	
627	21	Nephrectomy (Renal tumour)	
628	22	Nephro uretrectomy	
629	23	Nephrolithotomy	
630	$\frac{23}{24}$	Nephropexy	
631	25	Nephrostomy	
632	26	Nephrourethrotomy	
633	27	Open resection of bladder neck	
634	28	Operation for cyst of kidney	
635	29	Operation for double ureter	
636	30	Operation for ectopic ureter	
030	30	Operation for ectopic dieter	

637	31	Operation for injury of bladder		
638	32	Partial cystectomy		
639	33	Partial nephrectomy		
640	34	CNL (Percutaneous nephro lithotomy) -		
040	34	Bilateral		
641	35	PCNL (Percutaneous nephro lithotomy) -		
041	33	Unilateral		
642	36	Post urethral valve		
643	37	Pyelolithotomy		
644	38	Pyeloplasty & similar procedures		
645	39	Radical nephrectomy		
646	40	Reduction of paraphiomsis		
647	41	Reimplanation of Urethra		
648	42	Reimplantation of Bladder		
649	43	Reimplantation of Ureter		
650	44	Repair of uretero vaginal fistula		
651	45	Repair of ureterocele - Open		
652	46	Retroperitoneal Fibrosis - Renal		
653	47	Retropubic prostatectomy		
654	48	Speno renal anastomosis		
655	49	Sticture Urethra		
656	50	Suprapubic cystostomy - Open		
657	51	Suprapubic drainage - Closed		
658	52	Torsion testis		
659	53	Trans vesical prostatectomy		
660	54	Transurethral fulguration		
661	55	TURBT (Transurethral Resection of the Bladder		
001	00	Tumor)		
662	56	TURP + Circumcision		
663	57	TURP + Closure of Urinary Fistula		
664		TURP + Cystolithopexy		
665	59	TURP + Cystolithotomy		
666		TURP + Cystolithotripsy		
667	61	TURP + Cystoscopic Removal of Stone		
668	62	TURP + Nephrectomy		
669	63	TURP + Orchidectomy		
670	64	TURP + Suprapubic Cystolithotomy		
671	65	TURP + TURBT		
672	66	TURP + URS		
673	67	TURP + Vesicolithotripsy		
674	68	TURP + VIU		
675	69	TURP and Cystolithotripsy		
676	70	TURP with Hydrocele		
677	71	TURP With Removal of the Verical Calculi		
678	72	TURP with Repair of Urethra		
679	73	TURP with Vesicolithotomy		
680	74	TURP (Trans-Urethral Resection of Bladder)		
681	75	TURP+Cystolithopexy		
682	76	TURP+Urethrolithotomy		
683	77	TURP+Vesicolithotripsy		
684	78	Ureatero colic anastomosis		
			1	ı

005	~0	TT . 101 .			
685		Ureterolithotomy			
686		reteroscopic Calculi - Bilateral			
687 688		reteroscopic Calculi - Unilateral			
	82	Ureteroscopic Removal of Lower Ureteric			
689		Ureteroscopic Removal of Ureteric Calculi			
690 691	84 85	Ureteroscopic stone Removal And DJ Stenting Uretheral dilatation			
692	86				
693	87	Urethral injury Urethral reconstuction			
694		Uretric catheterisation - Cystoscopy			
695	89	Uretrostomy (cutanie)			
696		URS + Stone Removal			
697	91	URS Extraction of Stone Ureter - Bilateral			
698	92	URS Extraction of Stone Ureter - Unilateral			
699	93	URS with DJ Stenting With ESWL			
700	94	URS with Endolitholopexy			
701		URS with Lithotripsy			
702	96	URS with Lithotripsy with DJ Stenting			
703	97	URS+Cysto+Lithotomy			
704	98				
705		Varicocele			
706		Vesico uretero reflux - Bilateral			
707	101	Vesico uretero reflux - Unilateral			
708		Vesicolithotomy			
709	103	VIU (visual internal urethrotomy)			
710	104	VIU + Cystolithopexy			
711	105	VIU + TURP			
712		VIU and Meatoplasty			
713	107	VIU for Stricture Urethra			
714	108	VIU with Cystoscopy			
715	109	Y V plasty of bladder neck			
		ONCOLOGY			
716	1	Adenoma Excission			
717	2	Adrenalectomy - Bilateral			
718	3	Adrenalectomy - Unilateral			
719	4	Carcinoma lip - Wedge excision			
720	5	Chemotherapy - Per sitting	Chemotherapy - Per sitting		
721	6	Excision cartoid body tumour			
722	7	Malignant ovarian			
723	8	Operation for neoblastoma			
724	0	Doubiel coletatel graturateurs as 0 colean			
725	9	Partial subtotal gastrectomy ca & ulcer Radiotherapy - Per sitting			

More common interventions $\!\!\!/$ procedures can be added by the insurer under specific system columns.

GUIDELINES FOR SMART CARD

1. Introduction:

The Ministry of Labour and Employment has launched a smart card based Health Insurance scheme, 'Rashtriya Swasthya Bima Yojana' for BPL workers in the unorganised sector. These guidelines give in brief the technical specifications of the smart card, devices & infrastructure to be used under this project. The standardisation is intended to serve as a reference, providing State Government agencies with guidance for implementing an interoperable smart card based Health Insurance programme.

It is the Ministry's mandate and intention to operate this scheme under the PPP model thus ensuring that the best of Health facilities can be provided to the BPL population of the country without causing any inconvenience to them and at a very reasonable cost for the Government. While the services are envisaged by various agencies, the ownership of the Project and thereby that of complete data – whether captured or generated as well as that of Smart Cards lies with the Government of India, Ministry of Labour and Employment.

In creating a common Health Insurance card across India, the goals of the Smart Health Insurance Card program are to:

- Allow verifiable & non repudiable identification of the Health Insurance beneficiary at Point of transaction.
- Support multi vendor scenario for the scheme
- Allow usage of the Health Insurance Card across states and Insurance Providers
- Develop smart card interoperability across all States in India
- Establish a set of mandatory requirements with optional value-added services
- Build in the capability to add multiple applications and migrate to advanced open platform technologies.

2. Smart card:

2.1. Overview

A smart card is a credit card-sized device that contains one or more integrated circuits (ICs) and also may employ one or a combination of the following machine-readable technologies in addition to the Chip - contact less radio frequency antenna, biometric information, encryption and authentication or photo identification may also be used/added to the card depending on requirements.

The integrated circuit chip (ICC) embedded in the smart card can act as a microcontroller or computer. Data are stored in the chip's memory and can be accessed

to complete various processing applications. The memory also contains the microcontroller chip operating system (COS), communications software, and can also contain encryption algorithms to make the application software and data unreadable & secure from tampering. When used in conjunction with the appropriate applications, smart cards can provide enhanced security and the ability to record, store, and update data.

2.2. System Components

- a) Beneficiary enrollment
- b) Smart Cards
- c) Smart Card Devices
- d) IT Backend
- e) MIS
- f) Helpline & Call centre

3. Roles of Insurance Company in respect to Smart Card services.

The insurance company would supply of smart cards in conformity to following specifications:

- Supply & operation of Beneficiary Enrollment stations at the villages as specified in this document.
- Personalisation & Issuance of Smart Cards immediately after enrollment at site.
- Dispatch of Beneficiary Details to the Backend Server after issuance of cards within two days from enrollment.
- Ensure security of data against loss as well as leakage. It is expected that daily data backup would be taken. In case of Data loss in, it is the Insurance Company's responsibility to ensure reissuance of cards.
- Provide training to Beneficiaries on usage & features of Smart Cards
- Provide training to Health service providers, government staff & other Non Government organizations as required on Features of the Smart Card based system & Usage of Devices
- Supply & Maintenance of Smart card Devices as per specifications given
- Provide easily understandable User Guides & Manuals in Vernacular, English & Pictoral format with simple troubleshooting tips with every smart card Device
- Set up a helpline for addressing any device or card related queries or problems faced by Beneficiaries, Hospital staff and Insurance companies
- Provide a free of cost facility for Card Balance Read & Print for the beneficiary.
- Provide a facility for Modification and Reissuance of Cards at the district level in case of
 - **a.** Lost or damaged card
 - **b.** Splitting of cards (2 cards for the family)

Note: Detailed plan for Maintenance of devices and Helpline should be submitted along with other tender documents.

4. Process

4.1 Beneficiary Enrollment

- **4.1.1.** Text Data as available related to Beneficiaries shall be provided to Insurance companies by the State Nodal Agency.
- **4.1.2.** Smart card service provider shall together with the Insurance Company provide a roster for enrollment camps at the defined locations, to the Nodal agency.
- **4.1.3.** The Insurance Company & Nodal agency shall carry out a campaign for spreading awareness about the enrollment activity in the defined locations to ensure availability of maximum number of beneficiaries.
- **4.1.4.** Simultaneously the BPL list should be posted prominently in the village.
- **4.1.5.** Smart card service provider shall ensure availability of sufficient Enrollment stations and personnel to man them as per the defined roster and specifications below.
- **4.1.6.** At the camp, the government official shall identify every beneficiary in the presence of the Insurance company representative.
- **4.1.7.** Based on the details (Name, Village), the record would be pulled out from the database.
- **4.1.8.** The text details already available would be verified by the beneficiary, additional information fed in and photograph & Fingerprints of the family captured. At least 4 fingerprints of each member may be captured and stored in the database.

4.2 Personalisation & Issuance of Smart cards

- **4.2.1.** The Personalisation application would work only in presence of Master key card of the Insurance representative.
- **4.2.2.** The Unique Relationship Number (URN) would be generated for each beneficiary family, keys inserted, Card printed physically & Chip personalized on site after completion of Beneficiary enrollment.
- **4.2.3.** The card would be handed over to the beneficiary after verification of fingerprints by the Insurance Representative along with a booklet providing
 - key features of the scheme
 - helpline numbers
 - process for reissuance of cards
 - cost in case of reissuance of card
 - details of Network Health service providers
 - all other details required for smooth usage of card
- **4.2.4.** At the end of each day or completion of Enrollment & Personalisation at a single location, whichever is earlier, the data so collected and generated would be transmitted to the central server. This data must reach the server within the time span defined. No further enrollments would be possible until the data is backed up.
- **4.2.5.** A copy of the database shall also be maintained at local level for verification purposes which will be synchronous with the Central Server on a day to day basis.

4.3 Supply and maintenance of Smart Card Devices

- **4.3.1.** The Devices for Read & Update of Smart cards (as per specifications provided) would be procured and installed by the Insurance company who would also be responsible for the maintenance of these devices. However, the payment for the devices would be made by Health service providers and they would be the owners of the devices.
- **4.3.2.** Before such installation, the Insurance Company would arrange for the training on usage & troubleshooting of these devices.
- **4.3.3.** The Insurance Company shall arrange to ensure a service network in the designated areas such that the uptime agreed upon for the devices is maintained and the dispersal of Health insurance to beneficiaries is not jeopardized due to non-functioning of devices.
- **4.3.4.** Prior to installation of the 1st device, the Insurance Company would conduct thorough testing of the application to ensure that it conforms with the guidelines set for it and that the data capturing, calculation and transmission is as per agreed formats. Similar testing should be conducted at random intervals during the life cycle of the project.
- **4.3.5.** The Insurance Company shall also arrange to set up a help line/ call centre to address the queries/ problems/ requests of the Insurance companies as well as all other users of the devices.

4.4 Re-issuance of Lost Card

- **4.4.1.** In case a Card is reported as lost through any of the channels prescribed by the smart Card vendor/ Insurance Company, it should be marked as Hot Listed in the backend (Local and Central Server). The details (URD) of all Hot Listed cards must be transmitted to the connecting Devices at the next communication.
- **4.4.2.** The devices should not accept any Hot Listed cards and a Warning message flashed in case such a card comes in for transacting.
- **4.4.3.** The beneficiary will go to the nearest permanent kiosk for Reissuance of Card.
- **4.4.4.** The existing data including Text details, images & transaction details shall be pulled up from the server. Based on these details a fresh card will be immediately issued to the Beneficiary family.
- **4.4.5.** The cost of the Smart card would be paid by the beneficiary at the kiosk, as prescribed by the nodal agency in the contract.

4.5 Card Splitting

In case the Beneficiary wishes to split the insurance amount available between two cards to help avail the facilities at two diverse locations

- **4.5.1.** The beneficiary will go to the nearest permanent kiosk for splitting of Card. The existing data including Text details, images & transaction details shall be pulled up from the server.
- **4.5.2.** The fingerprints of all family members shall be verified against those available in card
- **4.5.3.** The splitting ratio should be confirmed from the beneficiary.
- **4.5.4.** The cost of the additional Smart card would be paid by the beneficiary at the kiosk, as prescribed by Nodal Agency at the time of contract.

- **4.5.5.** Based on these details a fresh card will be immediately issued to the Beneficiary family and the existing card modified. Both cards would have details of all family members.
- **4.5.6.** Fresh and modified data shall be uploaded to the Central Server.

4.6 Card Modification

- **4.6.1.** In case a family member is to be added or removed from the card, the beneficiary will go to the nearest permanent kiosk for modification of Card.
- **4.6.2.** A new photograph of the family shall also be taken for the database.
- **4.6.3.** Fingerprint in case of addition of member shall also be captured.
- **4.6.4.** The existing details shall be modified in the database (Local and Central Server) and the Chip of the card.

4.7 Key Management system (KMS)

The Smart Card system shall function under a central Key Management System (KMS) to be implemented by Ministry of Labor, for the data and card security. The KMS shall provide the following security features:

- To prevent generation & issuance of fake Health Cards, by providing mechanisms to verify authentic cards.
- To protect on-card data against illegal tampering.
- To enable performance of post issuance card transactions at various locations by authorized agencies only.

5. Enrollment station

The enrollment stations due to the nature of work involved need to be mobile and work under rural & rugged terrain. This should be of prime consideration while selecting the hardware matching the specifications given below.

- Computer with Power backup for at least 8 hours
- Optical Biometric Scanner for Fingerprint capture
- VGA Camera for Photograph capture
- 2 PCSC compliant Smart Card readers
- Smart Card Printer
- Data Backup facility
- Licensed system Software
- Enrollment & Personalisation Software leased from the Nodal agency

5.1. Minimum Specifications for hardware

5.1.1. Computer

- Capable of supporting all devices as mentioned above
- Loaded with standard software as per specifications provided by the Ministry of Labour, Government of India.

5.1.2. Biometric Scanner

- 5v DC 500mA (Supplied via USB port)
- Operating temperature range: 0c to 40c
- Operating humidity range: 10% to 80%
- Compliance: FCC Home or Office Use, CE and C-Tick
- 500 dpi optical fingerprint scanner (22 x 24mm)
- USB 1.1 Interface
- Drivers for the device should be available on Windows or Linux platform
- High quality computer based fingerprint capture (enrolment)
- Preferably have a proven capability to capture good quality fingerprints in the Indian Rural environment
- Capable of converting Fingerprint image to RBI approved ISO 19794 template.

5.1.3. Camera

- Sensor: High quality VGA
- Still Image Capture: up to 1.3 mexapixels (software enhanced). Native resolution is 640 x 480
- Automatic adjustment for low light conditions

5.1.4. Smart Card Reader

- PCSC and ISO 7816 compliant
- Read and write all microprocessor cards with T=0 and T=1 protocols
- USB 2.0 full speed interface to PC with simple command structure

5.1.5. Smart card printer

- Supports Colour dye sublimation and monochrome thermal transfer
- Edge to edge printing standard
- Integrated ribbon saver for monochrome printing
- Prints at least 150 cards/ hour in full colour and upto 1000 cards an hour in monochrome
- Minimum Printing resolution of 300 dpi
- Compatible with Windows / linux
- Automatic or manual feeder for Card Loading
- Compatible to Microprocessor chip personalization

6. Smart Cards

6.1. Specifications for Smart Cards

Card Operating System shall comply to SCOSTA standards ver. 1.2b with latest addendum and errata.(refer web site http://scosta.gov.in) Health service providers The Smart Cards to be used must have the valid SCOSTA Compliance Certificate from National Informatics Center, New Delhi (refer {HYPERLINK "http://scosta.gov.in"}). Exact Smart card specifications are listed as below.

6.1.1.SCOSTA Card

- Microprocessor based Integrated Circuit(s) card with Contacts, with minimum 32 Kbytes available EEPROM for application data.
- Compliant with **ISO/IEC 7816-1,2,3**
- Compliant to SCOSTA 1.2b Dt. 15 March 2002 with latest addendum and errata
- Supply Voltage 3V nominal.
- Communication Protocol T=0 or T=1.
- Data Retention minimum 10 years.
- Write cycles minimum 100,000 numbers.
- Operating Temperature Range –25 to +55 Degree Celsius.
- Plastic Construction PVC or Composite with ABS with PVC overlay.
- Surface Glossy.

6.2.Visual Inspection Zone (VIZ)

(The lay out design for the card will be available at our website). The department envisages having the following information printed on the face Smart card:

- Name of the cardholder (In English & Vernacular)
- Date of Birth
- Gender (Male / Female)
- Unique Relationship Number (URN)

6.3.Machine Readable Zone (MRZ)

The Health Insurance application would allow the basic medical and insurance data to be stored on the card and read, when appropriate, by providers (Health service providers / nodal agencies etc). Additionally, the Health Insurance application can be used to populate claim forms. Agencies could use this application for ascertaining insurance status. The card provides information about the cardholder's insurance coverage. This data may be used at Government or private health service providers, as well as during the claims submission process. Exact Card Memory Layout for the MRZ shall be made available through project web site. (http://.....)

Demographic (Card Holder) data

Field Name	Remarks
Version	Number
Unique Relationship Number (URN)	Randomly generated unique number across India
Name of Applicant	Character
S/O	Character
Door / House No.	Character
Village	Character
Panchayat / Town	Character
Taluka	Character
District	Character
Pin	Numeric
Occupation	Character
Annual Income	Numeric
Finger ID	Numeric
Finger Print	Minutia Template as per ISO 19794
Date of Birth	Date
Place of Birth	Character
Photograph	Image

(Names of each of the family member eligible for benefits to be provided)

Dependent details (No.of dependants TBD) - maximum 4

Dependent Id	Character
Member Name	Character
Gender	Character
Relation	Character
Date of Birth	Date
Finger ID	Numeric
Finger Print	Minutia Tampletes as per ISO 19794

Insurance details

Insurance Company Code	Character
------------------------	-----------

Policy No.	Character
Sum Insured	Number
Sum Utilised	Number
Policy Start Date	Date
Policy End Date	Data
Scheme Code	Character

In addition to the above the card would maintain the last 10 transactions – the format of data required for transactions would be available on our website.

3DES (Data Encryption Standards) should be adopted for the purpose of security.

6.4. Cardholder authentication

- The cardholder would be authenticated based on their finger impression at the time of verification at the various centres where the card would be accepted.
- The authentication is 1:1 i.e. the fingerprint captured live of the member is compared with the one stored in the smart card.

6.4.1. Generation of Unique Relationship Number:

A 17 digit Unique Relation Number (URN) would be issued to all customers across India. The following parameters would be considered for generating the unique RN

```
1-5 - Serial no.
6-7 - Year of birth
8 - Gender
9-10 - State
11-16 - Location (Village code/ Municipality Code)
17 - Check Digit
```

The guidelines with regard to generation of URN number as well as those relating to Card Mapping / Application, Application & Data Management and Key Management which are required for interoperability of cards PAN India will be issued separately.

7. Mobile Handheld Smart Card Device

These devices are standalone devices capable of reading & updating Smart cards based on the programmed business logic and verifying Live Fingerprints against those stored on a smart card. These devices do not require a computer or a permanent Power source for transacting.

The device would be loaded with standard software as per specifications provided by the Ministry of Labour, Government of India.

The main features of these devices are:

- Reading and updating Microprocessor Smart Cards
- Fingerprint verification
- They should be programmable with inbuilt security features to secure against tampering.
- Memory for Data storage
- Capable of printing receipts without any external interface
- Capable of data transfer to Personal computers and over phone line
- Rechargeable Batteries

7.1. Specifications

- A minimum internal memory of 32 Mb
- At least 1 Full size smart card reader
- At least 1 SAM slot
- Back-lit graphic display
- Numeric Keypad with at least Function keys for Accept, Clear, Cancel and Navigation keys.
- Inbuilt Printer
- Optical biometric Verification capability. Verification time less than 10 secs, Allowing 1:1 verification in the biometric module.
- Optional buzzer
- Rechargeable Batteries with fully charged standby time of at least 200 hrs, possible to make 100- 150 transactions
- At least 1 USB Port, 1 RS232, Telephone
- Inbuilt Modem

8. PC based Smart Card Device

In cases where Computers are available at the health Service providers, additional devices would be attached to the existing PC. The computer would be loaded with the centrally prepared software for transactions and data transmission. The devices required for the system would be

8.1. Optical Biometric Scanner for Fingerprint verification

• Thin optical sensor

- 500 dpi @ 8bit per pixel
- Active area: 13mm x 20mm
- Interface: USB 1.1 and 2.0
- Operating temperature: -10° C to $+50^{\circ}$ C
- 1:1 verification
- Verification time < 0.8s
- Identification time< 1s
- Tunable false acceptance rate

8.2. Smart Card readers

- 2 Smart card readers would be required for each device, One each for Service Provider and Beneficiary card
 - PCSC and ISO 7816 compliant
 - Read and write all microprocessor cards with T=0 and T=1 protocols
 - USB 2.0 full speed interface to PC with simple command structure
- 8.3. Receipt Printer

Financial Bid

(Kindly note that Annexure-20 should be attached to Section B – Financial Proposal only)

PACKAGE "A"

Premium quote for a sum insured of Rs. 30,000 per family on floater basis as per scheme: Pre & post-hospitalization expenses for one day prior and 5 days after hospitalization, but subject to a maximum share of the total costs of the hospitalization. Transport allowance (actual with limit of Rs. 100 per visit) but subject to an annual ceiling of Rs. 1000 would be part of the package. Pre

existing disease also covered. There is no age bar to get the benefits.

S.NO.	Name of Districts	No. of BPL Families in the district	PREMIUM PER FAMILY	TOTAL PREMIUM WITHOUT S.T.	TOTAL PREMIUM WITH S.T.
1.	Ajmer	59539	Rs.	Rs.	Rs.
2.	Tonk*	49134			
3.	Bhartpur	66807			
4.	Dholpur	35225			
5.	Karoli	60928			
6.	Swai Madhopur	55477			
7.	Sikar	43581			
8.	Jhunjhunu	26959			
9.	Nagaur	74435			
10.	Bikaner*	109465			
11.	Churu	96646			
12.	Hanumangarh	65019			
13.	Jaipur	102351			
14.	Jodhpur	98958			
15.	Jaisalmer*	30457			
16.	Jalor*	87319			
17.	Barmer*	122079			
18.	Pali	76808			

19.	Sirohi	31538		
20.	Rajsamand*	63602		
21.	Dausa	59181		
22.	Baran*	54786		
23.	Kota	80339		
24.	Bundi	48125		
25.	Alwar	83603		
26.	Jhalawar*	60982		
27.	Bhilwara	104367		

^{*} districts included in first phase

Premium quote for a sum insured of Rs. 30,000 per family(up to unit of 5) on floater basis:

PACKAGE "B"

Premium quote for a sum insured of Rs. 30,000 per family on floater basis: critical illness cover upto maximum of Rs. 1,35,000 per family on floater basis and transportation cost of Rs. 100 per hospitalization upto a maximum of Rs. 1000 per family per annum. Pre & post-hospitalization expenses for one day prior and 5 days after hospitalization, but subject to a maximum share of the total costs of the hospitalization. Pre existing disease also covered. There is no age bar to get the benefits.

S.NO.	Name of Districts	No. of BPL Families in the district	PREMIUM PER FAMILY	TOTAL PREMIUM WITHOUT S.T.	TOTAL PREMIUM WITH S.T.
1.	Ajmer	59539	Rs.	Rs.	Rs.
2.	Tonk*	49134			
3.	Bhartpur	66807			
4.	Dholpur	35225			
5.	Karoli	60928			
6.	Swai Madhopur	55477			
7.	Sikar	43581			
8.	Jhunjhunu	26959			
9.	Nagaur	74435			

10.	Bikaner*	109465		
11.	Churu	96646		
12.	Hanumangarh	65019		
13.	Jaipur	102351		
14.	Jodhpur	98958		
15.	Jaisalmer*	30457		
16.	Jalor*	87319		
17.	Barmer*	122079		
18.	Pali	76808		
19.	Sirohi	31538		
20.	Rajsamand*	63602		
21.	Dausa	59181		
22.	Baran*	54786		
23.	Kota	80339		
24.	Bundi	48125		
25.	Alwar	83603		
26.	Jhalawar*	60982		
27.	Bhilwara	104367		

^{*} districts included in first phase

Premium quote for a sum insured of Rs. 30,000 per family(up to unit of 5) on floater basis:

Note: No other document or attachment/additional information shall be permissible along with Annexure-20. Any deviation will attract disqualificatio

District Wise BPL Families

S.No.	Name of District	Rural	Urban	Total
1.	Ajmer	32087	27452	59539
2.	Tonk	36027	13107	49134
3.	Bhartpur	49299	17508	66807
4.	Dholpur	27111	8114	35225
5.	Karoli	51972	8956	60928
6.	Swai Madhopur	43228	12249	55477
7.	Sikar	26624	16957	43581
8.	Jhunjhunu	13634	13325	26959
9.	Nagaur	55207	19228	74435
10.	Bikaner	84140	25325	109465
11.	Churu	66266	30380	96646
12.	Hanumangarh	42999	22020	65019
13.	Jaipur	63458	38893	102351
14.	Jodhpur	68723	30235	98958
15.	Jaisalmer	27195	3262	30457
16.	Jalor	82891	4428	87319
17.	Barmer	115630	6449	122079
18.	Pali	64052	12756	76808
19.	Sirohi	25762	5776	31538
20.	Rajsamand	59271	4331	63602
21.	Dausa	52822	6359	59181
22.	Baran	42250	12536	54786
23.	Kota	36557	43782	80339
24.	Bundi	35860	12265	48125
25.	Alwar	69318	14285	83603
26.	Jhalawar	50808	10174	60982
27.	Bhilwara	93344	11023	104367
	Total	1416535	431175	1847710